

# **GUIDELINE FOR THE IMPLEMENTATION OF THE STUDENT EXCHANGE PROGRAMME AMONG PUBLIC UNIVERSITIES IN MALAYSIA**

## **Interpretation**

'Participating Universities' refers to institutions in Malaysia which participate in the student exchange programme

'Host University' refers to the institution which offers the courses for this programme

'Credit Transfer' means the transfer of credits for courses taken at another institution for the purpose of fulfilling graduation requirements.

## **Objective**

- a) To promote interaction and knowledge sharing culture among students of public universities
- b) To provide opportunity to the students to experience alternative learning environment.

## **Requirements for IIUM students**

### **Admission**

- a) The applicant must be a Malaysian undergraduate.
- b) The applicant's current CGPA must be at least 3.00
- c) The applicant must fill up an application form / online application for this purpose and his/her admission is subject to the approval of the respective Kulliyah/ Centre/ Institute and recommendation from respective faculty of the host university.
- d) The deadline for application is as stipulated by the host university.
- e) The applicant must provide evidence that the courses he/she is applying for are of equivalent standard with those offered by IIUM and is part of his/her graduation requirements.
- f) The applicant must be free from any disciplinary proceedings.
- g) The applicant will be notified of the decision of his/her application within a month before the new semester begins.
- h) The applicant whose application has been approved is not allowed to drop or withdraw from the courses unless with approval of the respective Kulliyah/Centre/Institute and the host university.
- i) While attending courses at the host university, the student will be subject to the rules and regulations of the university.

### **Duration of Study**

The minimum period of study is one semester. The maximum period is not more than one academic year which consists of two regular semesters and one short semester.

### **Credit Transfer**

The terms and conditions are subject to the rules and regulations as stated in the Student Academic Performance Evaluation rules and Admission Rules as endorsed by the Senate. The courses approved for credit transfer will be recorded as exemption and shall appear as "EX" grade in the student's transcript.

### **Exemption**

Students involved will be exempted from courses taken at the host university.

**Tuition Fees**

The payment must be made to IIUM.

**Student Card**

The student will be provided with a student card by the host university.

**Accommodation**

The student will be provided an accommodation at the host university during the semester and he/she is subject to the rules and regulations set by the university.

**Medical benefits**

The student will be given the same medical benefit by the host university as provided by the IIUM. However, in a case where the student is awarded, the medical expenses shall be borne by IIUM.

**University Caution Money**

No University Caution Money will be charged to the student by the host university. However, if there are any damages caused to the university properties, the university shall claim from IIUM.

**Duration of Study****Requirements for students of participating universities****Admission**

- a) The applicant must be Malaysian undergraduate of participating universities
- b) The applicant's current CGPA must be at least 3.00
- c) The applicant must provide an evidence of his/her command of either Arabic or English, depending on the medium of instruction of the courses he/she is applying for.
- d) The applicant must fill up an application form / online application for this purpose and his/her admission is subject to the recommendation of the respective Kulliyah/Centre/Institute and approval from the Dean of the faculty of his/her institution.
- e) The application must be submitted by week ten (10) of the current semester in order to be considered for admission into the subsequent semester.
- f) The admission will be considered for the regular semester only.
- g) The applicant must be free from any disciplinary proceedings at his/her institution.
- h) The applicant will be notified of the decision of his/her application within a month before the new semester begins.
- i) The applicant whose application has been approved is not allowed to drop or withdraw from the courses unless with the approval of respective Kulliyah/Centre/Institute and the faculty of his/her institution.
- j) While attending courses at IIUM, the student will be subject to the rules and regulations of this University.

**Duration of study**

The minimum period of study is one semester. The maximum period is two regular semesters.

**Credit Transfer**

The terms and conditions are subject to the rules and regulations as set by his/her institution.

**Tuition Fees**

The payment must be made to his/her institution.

**Student Card**

The IIUM will provide the student a matriculation number and a student card.

**Accommodation**

The IIUM will provide the student an accommodation during the semester and he/she is subject to the rules and regulations set by the University.

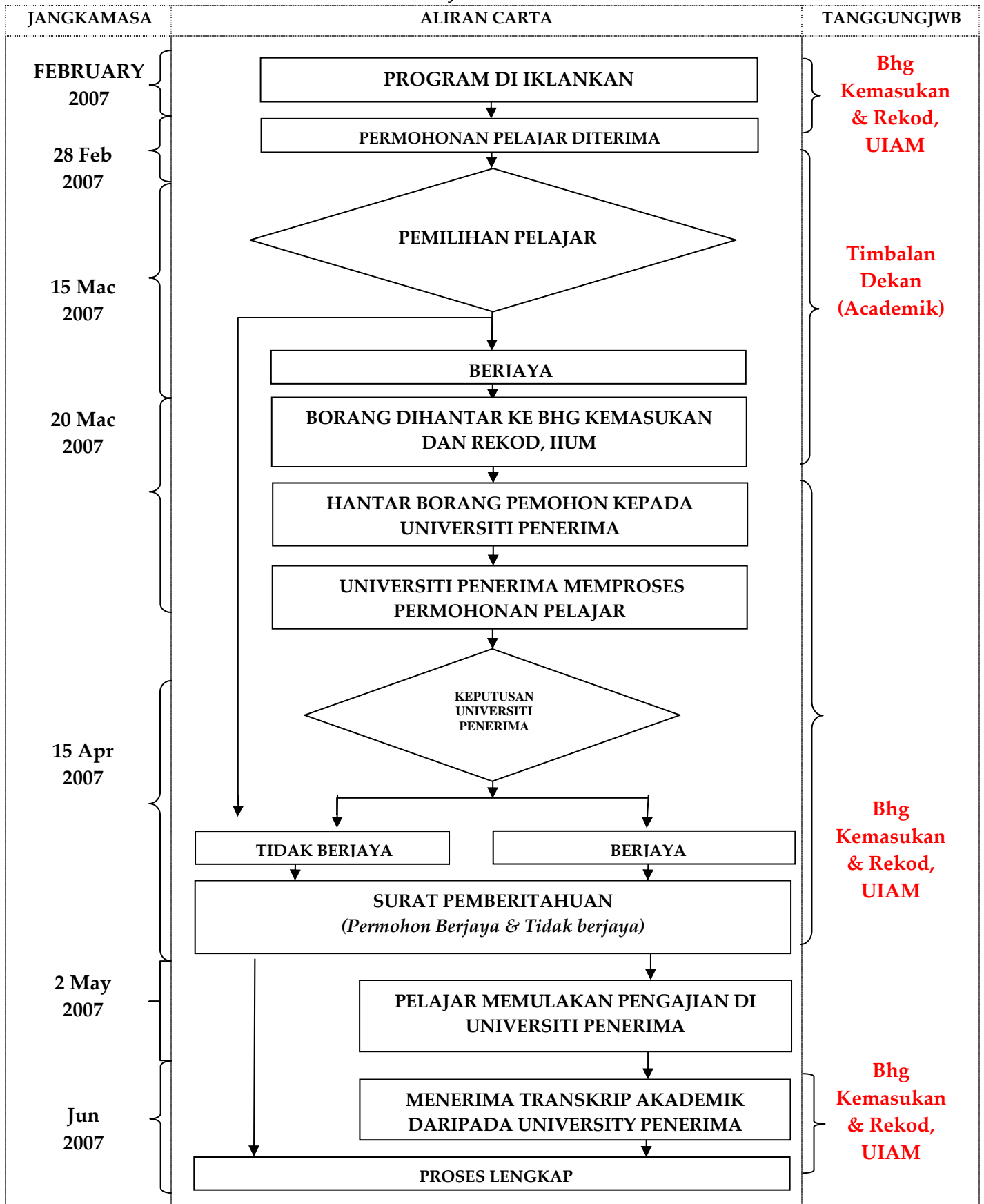
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**University Caution Money**

No University Caution Money will be charged to the student. However, if there are any damages caused to the university properties, IIUM shall claim from his/her institution.

**RANCANGAN PERTUKARAN PELAJAR IPT  
PENGHANTARAN PELAJAR OLEH UNIVERSITI ASAL**



**RANCANGAN PERTUKARAN PELAJAR IPT  
PENERIMAAN PELAJAR OLEH UNIVERSITI PENERIMA**

