

ADMISSIONS AND RECORDS DIVISION
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

GRADUATION-IN-COUNCIL
Terms and Conditions

INTRODUCTION

The 334th Senate meeting on 29th February 2008 has endorsed a new provision whereby the scroll will be issued to a graduand who opts to graduate-in-council immediately after the list is endorsed by the University's Senate without having to wait for the Convocation Day.

ELIGIBILITY

1. Only graduands who have opted not to attend the Convocation Ceremony will be considered for graduation-in-council.
2. Graduands who opted to attend the convocation will not be allowed to graduate-in-council.
3. Those who have already graduated-in-council will not be allowed to attend the convocation ceremony.

APPLICATION TO GRADUATE-IN-COUNCIL

The graduation-in-council is not automatic. The graduands must apply for their graduation at least one month in advance.

LIST OF GRADUANDS

The list of graduands shall be included in the University's Convocation Souvenir Book of the year and marked as 'Graduated-in-Council'.

CLEARANCE

The graduands must ensure that they have cleared all their dues to the University before collecting their scrolls. They will not be allowed to collect the scrolls if they have not obtained 'clearance' status from any of the respective divisions.

CEREMONY

No ceremony shall be held.

DATE

The date of the Senate's endorsement shall be recorded on the scroll. There would be two graduation-in-councils per year; in April and December or such other dates deemed appropriate.

SCROLL

The graduands shall collect their scrolls at the Admissions and Records Division / Centre for Postgraduate Studies counter after the list is endorsed by the Senate.

CHANGING ATTENDANCE FROM GRADUATION-IN-COUNCIL TO CONVOCATION CEREMONY

After the graduands have submitted their graduation-in-council application, they cannot opt for attending the convocation ceremony.